

# Request For Information

District 36 Motorcycle Sports Committee, Inc.

---

District 36 is a volunteer-based non-profit organization of motorcyclists and like-minded enthusiasts who organize and enhance responsible family recreation and exercise environmental conservation for the purpose of promoting today's activities and protecting our sport for the future.

## **Introduction and Purpose of the RFI**

A Request for Information (RFI) is a method of collating information from different suppliers prior to formally sourcing products or services. It is normally used where there are several potential suppliers and not enough information is known about them. It is a structured process where a list of potential suppliers can be reduced to a short list of those organizations that are willing and able to fulfill the requirements.

## **Explanation of Scope**

Solution for off-road motorcycle cross country event scoring, including tracking for Championship points, and advancement points. Approximately 16 event dates, typically spanning 3 days-Friday, Saturday and Sunday. Entries can range from 200 to 1000, but are usually between 500 and 600 per event. A commitment to being available for each event is required including dates that are later moved for various reasons. An expectation to maintain a professional District 36 presence at all club run events is required.

## **Timeline and Logistics**

District 36 will be conducting this RFI for 90 days with the anticipation of selecting a vendor prior to January 1, 2018. Responses to questions and additional information will be given at set dates during the 90 day period.

Responses and questions from vendors must be emailed to [jerryfouts@gmail.com](mailto:jerryfouts@gmail.com) District 36 responses or requests for additional information will also be conducted via email and scheduled by Jerry Fouts at 30, 45 and 60 days during the RFI period.

## **Evaluation Criteria and Information**

### **Technology**

Describe the technology used and what requirements are necessary for operation at an event. For example, is a cell service required or a generator? Are all requirements to operate provided by your service?

Do you provide all transportation, setup and storage of necessary equipment to each event?

Can the scoring system produce a comma separated values file of the results that is compatible with our existing workflow? A CSV sample can be provided.

Are there additional metrics per rider, manufacturer, event or demographic that can be produced or analyzed?

Are the results available immediately for posting at an event and also via the web to include mobile access for viewing?

Final results will need to be uploaded to the District's website in a format currently used by District 36, within one day of the event.

### **Weather**

Can you and will you operate in what might be considered extreme conditions such as rain, cold, heat, mud and snow?

Periodically, events may be rescheduled due to weather conditions. Can you commit to your availability for the rescheduled date?

### **Experience**

How many years of experience do you have with scoring cross country events with AMA classes?

Can you provide reference accounts in regards to your experience in scoring cross country events?

What is your backup plan in the event the primary scorer is not available or equipment has failed?

Describe how you deal with formal and informal disputes, and scoring protests.

### **Cost**

What is the cost of the service including hardware and software licensing?

Are there recurring fees or per rider fees? Are there annual or event based fees?

Describe your fee and cost structure and estimate the cost per event based on 500 entries.

**Contracts**

Will you be able to develop a contract to be presented to the clubs and promoters as well as District 36? Will you be able to attend monthly District 36 meetings?

**Additional Information**

Describe any additional benefits or differentiators not already documented. If there are any special circumstance that should be noted?

Vendor Name:

Contact Name:

Contact Cell:

Contact Email:

Website:

Mailing Address: