



DISTRICT 36 MOTORCYCLE SPORTS COMMITTEE, INC.

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Request For Information

District 36 Motorcycle Sports Committee, Inc.

District 36 is a volunteer-based, non-profit organization of motorcyclists and like-minded enthusiasts who organize and enhance responsible family recreation and exercise environmental conservation for the purpose of promoting today's activities and protecting our sport for the future.

Introduction and Purpose of the RFI

A Request for Information (RFI) is a method of collating information from different suppliers prior to formally sourcing products or services. It is normally used where there are several potential suppliers and not enough information is known about them. It is a structured process where a list of potential suppliers can be reduced to a short list of those organizations that are willing and able to fulfill the requirements.

Explanation of Scope

Solution for off-road motorcycle cross country event scoring at the event, tracking for Championship points, and advancement points for the racing season. Scoring an event typically requires data entry for each rider, selling and checking transponders, and selling temporary number plates. Then setting up (with District-owned generators, tables, and easy-ups) and organizing the electronic and manual backup scoring in the scoring area designated by the club. This includes installing antennas, displays, and other electronic equipment. Minor mechanical ability is a must. Any respondent must have the ability to acquire /run a scoring crew, and coordinate with various Club members, as well as officials of District 36. There are approximately 16 event dates, typically spanning 3 days-Friday, Saturday and Sunday, all over Northern California. Entries can range from 200 to 1000, but are usually between 500 and 600 per event. The District provides all of the hardware, software, and mechanical equipment for the scoring process. A commitment to being available for each event is required, including dates that are later moved for various reasons. An expectation to maintain a professional District 36 presence at all club run events is required.

Timeline and Logistics

District 36 will be conducting this RFI for 60 days with the anticipation of selecting a vendor prior to September 1, 2018. Responses to questions and additional information will

be given at set dates during the 60-day period. The contract will run from December 31, 2018, to December 30, 2020.

Responses and questions from vendors must be emailed to jerryfouts@gmail.com. District 36 responses or requests for additional information will also be conducted via email and scheduled by Jerry Fouts at 30, 45 and 60 days during the RFI period.

Evaluation Criteria and Information

Technology

Are you familiar with Dropbox, Excel, ASCII, and CSV files?

Are you willing and able to keep inventory, sell and account for the sales of transponders, corresponding helmet numbers, and temporary number plates at the events?

Will you provide all transportation, setup and storage of necessary equipment to each event? Equipment includes computers, antenna equipment, generators, fuel, easy-ups and other associated equipment to allow gathering and entry of data for scoring.

Can you provide the personnel to do the manual back-up scoring at the home check?

Can you immediately make available results for posting at an event and also via the web to include mobile access for viewing?

Final results will need to be uploaded to the District's website in a format currently used by District 36, within one day of the event.

Weather

Can you and will you operate in what might be considered extreme conditions such as rain, cold, heat, mud and snow?

Periodically, events may be rescheduled due to weather conditions. Can you commit to your availability for the rescheduled date?

Experience

How many years of experience do you have with scoring cross country events with AMA classes?

Can you provide reference accounts in regards to your experience in scoring cross country events?

What is your backup plan in the event the primary scorer is not available or equipment has failed?

Describe how you deal with formal and informal disputes, and scoring protests.

Cost

What would be the cost per rider for providing labor for scoring the Cross Country events, the sales of transponders and sales of temporary number plates per event.

Contracts

Will you be able to develop a contract to be presented to the clubs and promoters as well as District 36? Will you be able to attend monthly District 36 meetings?

Additional Information

Describe any additional benefits or differentiators not already documented.

Are there any special circumstance that should be noted?

Vendor Name:

Contact Name:

Contact Cell:

Contact Email:

Website:

Mailing Address:

Awarding of the contract will be made in a closed session of the District 36 Board of Directors.