



DISTRICT 36 MOTORCYCLE SPORTS COMMITTEE, INC.

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District 36 Event Checklist

- [] ALL FLYERS MUST BE APPROVED BY EVENT STEWARD(S) AND CONFORM TO DISTRICT 36 OPERATIONS MANUAL SECTION 10.1.4 PRIOR TO PUBLICATION.
- [] PRIOR TO THE START OF YOUR MEET BE PREPARED TO PRESENT PROOF OF A VALID SANCTION AND INSURANCE TO THE DISTRICT 36 DISCIPLINE STEWARD OR DIRECTOR OF COMPETITION.
- [] WITHIN SEVEN DAYS AFTER YOUR EVENT, SEND THE WHITE COPIES OF DISTRICT 36 MEMBERSHIP APPLICATIONS TO THE DISTRICT 36 MEMBERSHIP DIRECTOR
- [] WITHIN SEVEN DAYS AFTER YOUR EVENT, SEND A COPY OF YOUR COMPLETED "SCHEDULE OF DISTRICT 36 EVENT FEES", GREEN COPIES OF DISTRICT 36 MEMBERSHIP APPLICATIONS AND ALL FEES DUE TO THE DIRECTOR OF COMPETITION
- [] WITHIN SEVEN DAYS AFTER YOUR EVENT SUBMIT A REFEREE REPORT TO EVENT STEWARD (DISTRICT OPERATIONS MANUAL, SECTION 8.8) AND A COPY TO THE DIRECTOR OF COMPETITION. THIS REPORT INCLUDES A LIST OF CURRENT D36 RIDERS WORKING YOUR EVENT TO RECEIVE WORK POINTS (if Applicable) TOWARD CHAMPIONSHIP POINTS (PER DISTRICT RULEBOOK) AND A LIST OF RIDERS WHO RECEIVED PENALTIES.
- [] THE AMA INJURY REPORT FORM MUST BE FILLED OUT AND MAILED WITHIN 14 DAYS OF YOUR EVENT IF INJURIES OCCURRED. CERTAIN SERIOUS INJURIES REQUIRE A PHONE CALL TO THE AMA THE NEXT DAY – CHECK AMA CHECKLIST FORM.
- [] THE AMA MEMBERSHIP CARD SALE MONEY AND FORMS MUST BE SENT TO THE AMA WITHIN 2 DAYS. UNUSED AND PARTIALLY USED MEMBERSHIP BOOKS MUST BE RETURNED TO THE AMA WITHIN 90 DAYS (or you will be charged for all the unused applications).
- New** → [] THE AMA REFEREE'S REPORT, SENT TO THE AMA WITHIN 14 DAYS
All original (no copies) AMA Adult Release forms and Minor Release forms must retained by the event organizer for the time recommended by the insurance provider.

If there are any questions about procedures contact your Discipline Steward or the Director of Competition.

Schedule of Event Fees/payment, Referee Report and submittal of white copies received late are subject to a \$50 fine for each past the deadline. No further meets will be sanctioned or ran until correct report(s) are accepted and fine(s) paid.